

Delta Protection Commission Meeting

May 21, 2020

AGENDA ITEM 7: Executive Director report

Prepared by: Erik Vink

Presented by: Erik Vink

Requested Action: **Receive report**

Commission Update

Delta Conveyance Project: Following the April 9 Commission meeting, I sent a letter to DWR Director Nemeth and Delta Conveyance Design and Construction Authority Executive Director Mallon requesting a pause in Delta Conveyance Project planning and engineering design processes that require Delta stakeholder engagement, during the COVID-19 emergency. DCDCA held a Stakeholder Engagement Committee meeting (via web-based and telephone connection) on April 22 and will meet again (via web-based and telephone connection) on May 27.

Delta Community Design Action Plans: Commission staff and the Urban Field Studio consulting team held a web-based meeting on May 12, 2020 to introduce a new website (<http://deltacommunitydesign.org>) on potential physical improvements for Delta legacy communities along the Sacramento River, including Isleton, Walnut Grove, Locke, Courtland, and Freeport. The website summarizes recommended actions from the Commission’s full-day workshop held in January and invites community members to complete surveys. Surveys will be open until May 31, 2020. The consultants will finalize a report in June.

Delta Heritage Forum: The Delta Heritage Forum has been postponed from June 2 to a date in November (to be determined) due to pandemic restrictions. The free, full-day event focuses on efforts to preserve and tell Delta stories, opportunities for partnerships and collaboration, and networking.

Commission Operations: The Commission will interview candidates for the Commission Clerk position the week of May 25. The Commission is also seeking to fill a Program Manager position. Since mid-March, Commission staff have been largely teleworking, with occasional visits to the office.

Commission Land Use Comments: As part of the Commission’s responsibility to ensure that local land use decisions in the Delta are consistent with the Land Use and Resource Management Plan (LURMP), staff prepare comment letters to advise local agencies on their projects’ consistency with the LURMP; the Commission also frequently comments on State and federal projects that would impact Delta resources. The chart below lists the comment letters prepared by Commission staff from March 13, 2020 through May 14, 2020.

**Land Use Projects – Comment Letters
March 13, 2020 through May 14, 2020**

County	Project Description	Authority	Primary (P) or Secondary (S) Zone or D (Delta-wide)	Comments
Contra Costa County	SBA Monarch Towers Land Use Permit: <i>Permit renewal for continued operation of T-Mobile equipment on existing tower.</i>	Non-jurisdictional project that may affect Delta resources	P	Support broadband projects that provide internet connection in rural areas of Delta, especially for continued operation of existing facility.
Sacramento County	Oxbow Wireless Communication Facility: <i>Use permit amendment to allow existing 82-foot tall monopole to be used as permanent facility.</i>	Non-jurisdictional project that may affect Delta resources	S	Support projects that provide permanent wireless access within rural areas of Delta. Appreciate efforts to review Project for consistency with LURMP.

Upcoming Events: Many upcoming Delta public events have been cancelled or postponed. The following public meetings are still anticipated to be held, though likely via teleconferencing only.

May 27 - Delta Conservancy Board meeting

www.deltaconservancy.ca.gov/board-meeting-materials

DELTA PROTECTION COMMISSION BUDGET

Fund Source Title	FY 19-20 Budget (Current Year)	Roll-over from Previous FYs (Contracts)	FY 19-20 Total Amount Available
Environmental License Plate Fund**	1,522,000	524,000	2,044,000
Harbors and Watercraft Revolving Fund	259,000	-	259,000
Federal Trust Fund	-	-	-
Reimbursements to ELPF	71,249	-	71,249
Total State Operations Budget	1,852,249	524,000	2,374,249

Tables of Expenditures and Reimbursements

Projected and Actual Expenditures

Strategic Theme Area	Allocated FY 19-20 Budget for Salary, Benefits, and Office Expense ELPF (0140)	Allocated FY 19-20 Budget for Salary, Benefits, and Office Expense H&WC (0516)	Inter-agency Agreements	Contracts (including multi-year) to Non-DPC Entities	Total Budget	Year to Date Balance
Land (Ag, LURMP) & Water	273,544	-	-	-	273,544	24,674
Economic Sustainability*	133,682	-	25,000	282,928	441,611	151,472
Levees/Emergency Response	135,682	-	-	-	135,682	25,392
Recreation *	52,350	226,164	7,750	170,670	456,935	162,577
Delta Heritage	198,852	-	26,251	-	226,103	9,509
Delta Heritage (NHA)**	72,601	-	14,000	168,900	276,502	186,574
Outreach & Education	171,475	-	63,829	-	235,304	42,732
Administration & Capacity Building	153,786	-	172,000	-	325,786	132,360
Total Projected Spending	1,191,972	226,164	-	-	-	
Total Obligations and Expenditures	-	-	308,830	622,499	2,371,467	735,290

Incoming Reimbursements (multi-year)

Reimbursement Source	Amount in Interagency Agreement	Year-to-Date - Sent for Payment	Year-to-Date Balance
Delta Signs and Maps (Delta Conservancy)	(82,914)	(49,499)	(33,415)
North Delta Interpretive Plan (Delta Stewardship Council)	(22,250)	(21,750)	(500)
National Park Service Cooperative Agreement	-	-	TBD
TOTAL	(105,164)	(71,249)	(33,915)

Figures reflect regular budget expenditures, staffing charges, and contract spending through May 1, 2020

* Budget Change Proposals for \$200,000 each were approved in FY 18-19 budget (<https://esd.dof.ca.gov/dofpublic/viewBcp.html>) and **for FY 19-20 budget (<https://esd.dof.ca.gov/dofpublic/viewBcp.html>)

Delta Protection Commission Projects Update – May 21, 2020

<i>Project Name</i>	<i>Commission Staff Lead</i>	<i>Project Description</i>	<i>Current Status</i>
ESP Update – Ag Chapter	Erik Vink (from Melinda Dorin)	Partial update of Commission’s Economic Sustainability Plan (ESP) initiated in 2017	The main consultant report has been finalized and will soon be posted to the website and transmitted from the Commission to the Delta Stewardship Council. Commission staff are still reviewing all of the ESP-Ag work for recommendations that can be reviewed by the Commission prior to transmittal to Delta Stewardship Council.
ESP Update – Recreation Chapter	Virginia Gardiner	Partial update of Commission’s Economic Sustainability Plan (ESP) initiated in 2019	The Commission’s consultant has reviewed recreation-related studies completed since 2012 and identified gaps in data needed to update the ESP. Five focus groups have been conducted to help refine visitation and spending information. Following this, the consultant and Commission staff will be drafting recreation and tourism chapter updates, holding outreach meetings, and presenting at Commission meetings.
Land Use and Resource Management Plan (LURMP) Update	Erik Vink (from Melinda Dorin)	Update of LURMP adopted by the Commission in 2010	Following a hiatus in the project, Commission staff are producing a new iteration of the draft update that reflects comments received from Delta stakeholders.
Delta Conveyance Project (Delta tunnel)	Virginia Gardiner	Tracking DWR environmental review process and tunnel engineering work through Delta Conveyance Design and Construction Authority (DCA) and Stakeholder Engagement Committee (SEC)	DWR released the Delta Conveyance Project Notice of Preparation (NOP) on January 16, 2020, with comments due April 17, 2020; Commission staff submitted a NOP comment letter under the Executive Director’s signature and it was provided to Commission members. Commission staff continues to monitor the DCA and SEC meetings.

DPC May 21, 2020 meeting – Agenda Item 7 (Executive Director Report)

<i>Project Name</i>	<i>Commission Staff Lead</i>	<i>Project Description</i>	<i>Current Status</i>
Great Delta Trail Master Plan	Jeremy Terhune	Developing Delta trail plan to provide a framework for local and State agency trail development decisions.	Commission staff convened the Stakeholder and Technical Advisory Groups in December 2019. Preliminary drafts of sections of the Master Plan have been completed. Focus groups and community outreach is underway and should be completed by Summer 2020.
National Heritage Area Management Plan	Blake Roberts	Long-term plan for Sacramento-San Joaquin Delta National Heritage Area initiated in 2020	Commission staff held kick-off meeting, including tour of National Heritage Area, with Point Heritage Development Consulting in March 2020. Preparation of best management practices, project charters, vision statement, workload analysis, project plans should be completed by Fall 2020.
Delta Flood Preparedness Week (and Calendar)	Stacy Hayden	Delta Flood Preparedness Week in October 2020	Commission staff are reevaluating activities for Delta Flood Preparedness Week given the COVID-19 emergency and its lingering effects; possible activities include community emergency response training, a pet micro-chipping event with flood preparedness information, and working with River Delta Unified School District on disseminating information to primary zone households.
“Welcome to the Delta” Signs; Delta Recreation Maps	Stacy Hayden Jeremy Terhune	Delta Five-Year Marketing Plan (joint effort of Commission and Delta Conservancy)	Commission staff are reevaluating requests for encroachment permits from Caltrans for “Welcome to the Delta” signs to be placed in Caltrans right-of-way are being processed; Delta Recreation Maps printed and distribution plan drafted by Delta Conservancy.

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<i>Project Name</i>	<i>Commission Staff Lead</i>	<i>Project Description</i>	<i>Current Status</i>
Delta Community Action Plan Implementation	Blake Roberts	Implementation of plans created by Delta legacy communities	Community Design follow-up include a May 12 web-based meeting to introduce a new website (http://deltacommunitydesign.org) on potential physical improvements for Delta legacy communities along the Sacramento River, including Isleton, Walnut Grove, Locke, Courtland, and Freeport. The website summarizes recommended actions from the Commission’s full-day workshop held in January and invites community members to complete surveys by May 31, 2020. The consultants will finalize a report in June.
North Delta Interpretation	Blake Roberts	Interpretive planning for 1883 Clarksburg Schoolhouse and surrounding community	Commission staff are communicating with a candidate to complete oral histories in the North Delta, as part of the 1883 Clarksburg Historic Schoolhouse project.
Delta Heritage Forum	Blake Roberts	3rd annual day-long conference focused on heritage	2020 Delta Heritage Forum scheduled for June 2, 2020 at Jean Harvie Community Center in Walnut Grove is being postponed to a date in November.
Workgroups and Forums	Commission Staff		Ongoing work groups include Delta as Place Work Group, Delta Asian and Pacific Islander Heritage Advisory Committee, and Delta Marketing Task Force. Commission staff have initiated planning for a Marketing Workshop and Transportation Summit.